1. ABSTRACT

The Mineral County Sheriff’s Office is requesting JAG funding in the total amount of $ ?? . These funds will be used to establish a comprehensive body-worn camera (BWC) program which will increase officer professionalism, demonstrate accountability and transparency, contribute positive effects between law enforcement and the community we serve while preserving evidence, observations, behaviors, documenting statements and actions. Funds will also be utilized to purchase three much needed patrol vehicles which will decrease travel time, response times and improve officer and the public’s safety.

4. GOALS AND OBEJECTIVES: page 1 of 1 ½. (\*Note: Responsible party and date of completion is listed in the attached timeline.)

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| GOAL | OBJECTIVE(S) | METHOD OF MEASUREMENT (action) | QUANTITY\* (deliverable) |
| 1. To establish a comprehensive body-worn camera program within the MCSO.
 | 1. To establish standards and policies for the effective use of BWCs.
2. To establish training curriculum and properly train staff in the use of BWCs.
3. To work collaboratively with local prosecutors, courts and the public on the BWC program.
 | 1. Initial policy will be written and submitted for review.
2. % of sworn officers will be counted at completion of training.
3. Meetings with partners will increase from 0 to at least 1 per month.
 | 1. Policy will be submitted to Sheriff and OCJA by the end of the first quarter.
2. 100% of sworn officers (including command) will receive training on BWC procedures.
3. At least 3 meetings with partners will be completed at each quarter.
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| 2. To implement the use of BWCs creating an increase in accountability of officers and evidentiary use of video in the prosecution.  | 1. Increase officer professionalism.
2. Preserve evidence and documentation of encounters with the public.
 | 1. 1. % of incidents not involved in criminal prosecution or citizen complaint.

2. % of video segments reviewed, distributed in relation to citations and criminal cases sent to prosecutors.  | 1 Between 10 -20% will be reviewed.1. Evidentiary video will be made available at prosecutors’ requests 100% of the time.
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| 1. Proactively address most law enforcement needs by providing efficient, cost-effective and safe mode of transportation.
 | 1 To improve officer safety and call response times for public safety. | 1. 1. Collect data on amount of time saved not having to drive back and forth to the station.
2. 2 Collect data on # of public contacts made (daily or weekly?)
 | 1. Travel time will be reduced by 1 hour each day x # of officers travel long distances.
2. # of public contacts made each \_\_\_ will increase by 2. (5 to 7) or whatever the # is.
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The goals (1 and 2) of establishing and implementing a comprehensive body-worn camera program will increase the level of service and accountability to the public, courts and training through the use of the BWCs by all uniformed personnel. Research shows BWCs contribute to significant reduction in complaints and improve relationships between the public and law enforcement.

By capturing all citizen contacts by uniformed personnel these video segments would be downloaded and stored to the cloud based server and stored for a period of time to allow for citizen review, criminal prosecution, civil action defense and training opportunities to improve the level of service provided to the public.

Each incident or contact will have a record through Spillman Record Management System allowing for tracking of incident numbers to linking video segments with those numbers.

Use the video segments captured for the purposes of criminal prosecution through proper distribution to the prosecution authority for use and distribution to the Defense bar for discovery compliance. Review for civil action defense and routine audits will be used for training purposes.

The training audit should include a review of no less than 10% and no greater than 20% of the incidents not involved in criminal prosecution or citizen complaint. If a training problem is identified, then a 10% audit of similar actions will begin of the incidents immediately before and after the identified segment.

Both of these Goals and Objectives can be measured through the percentage of video segments generated, reviewed, distributed in relationship to citations issued and criminal cases sent to the District Attorney’s Office and Defense Counsel. Secondarily, the video segments captured should match those days that personnel are assigned to work to verify that the personnel are utilizing the body camera system.

Goal three will enhance officer safety, response time, travel time and save money in maintenance expense by purchasing three patrol vehicles.

1. METHODS OF ACCOMPLISHMENT page 1 of 1.

Maintaining public trust and accountability is paramount in public service today. The use of body cameras to capture those interactions making note that both the citizen and officer are aware of the interaction recording provides transparency to that process. In our rural community, we are the primary service provider to the community and visitors of Mineral County. Increasing our ability to serve the public increases our professional delivery of service to the public.

The following methods will be conducted. Actions are also listed in the attached project timeline.

* Investigate BWC vendors and products. Develop basic understanding of cameras and the technology. Understand costs associated with purchase and maintenance. Reach out to local prosecutor and IT experts to work on plan. Seek other agencies' expertise and lessons learned.
* Identify partners, i.e., prosecutors, courts, public, neighboring law enforcement agencies to establish communication and transparency. Share information throughout the process.
* Work with partners to create policies and procedures.
* Work with vendors to define hardware and software requirements. Order BWC components.
* Develop training plan and curriculum (may be vendor provided). Train 100% of sworn officers. Educate prosecutors/courts as required.
* Implement wear and usage of BWCs.
* Conduct compliance reviews, analyze data, identify problems and make corrective actions. Update policy manual when required. Monitoring and analysis of the project will be continuous in the future.
* Report progress, problems and findings to the Office of Criminal Justice Assistance as required.

The goals and objectives to purchase, formulate policy, train and implement this equipment may be conducted sooner than the attached timeline. Once implemented, 100% compliance of use of the BWC system is expected.

Methods of accomplishment for patrol vehicles:

* Order new patrol vehicles.
* Properly outfit patrol vehicles with standard police packaging/lights/sirens, etc.
* Properly mark vehicle with required verbiage by federal grant.
* Utilize vehicles in daily patrols, specialized assignments and emergency uses.
* Maintain vehicles on continuous basis to obtain the best use of equipment.
1. PROJECT EVALUATION page 1 of 1

As previously stated, public accountability is the main purpose of this project. By using the audit process as outlined, a quarterly report will be generated to document the use of the equipment and number of video segments and compared against the number of incident and case reports generated. This quarterly report will then be provided to the Board of County Commissioners as part of the Sheriff’s Office activities reported during their quarterly meetings. This would increase transparency between the Sheriff’s Office and the public through a public release of the information available for review.

As the Agency is small enough that the Sheriff or his designee will be able to evaluate the general usage of the vehicle by direct contact with the officer’s using the vehicle on a continuous basis and random spot checks.

The (command level staff) will ensure the Sheriff’s Office stays up-to-date on the technology upgrades required, local and national policy changes, update the policy in a timely manner, that agency procedures are amended and the program evaluations are conducted on a continuous basis for the life of the project.

The Agency will complete and submit the two quarterly reports and the final evaluation report to the Office of Criminal Justice Assistance in a timely manner.

1. SUSTAINMENT OF THE PROJECT page 1 of 1

The Mineral County Sheriff’s Office budget can support the machine and equipment maintenance and up-keep of purchase equipment moving forward after the initial expenditure of grant funds. The size of the agency and the storage capability will allow the seamless operation for years to come as long as routine purging of video segments has been completed on a quarterly basis within the prescribed retention period. The initial purchase plan accounts for immediate replacement and additional equipment for minor growth within the assigned or allotted personnel.

The Agency will request maintenance funds in their budget. The Sheriff will ensure the required maintenance will be conducted annually, or as needed.

1. STATEMENT OF COORDINATION (and, if applicable, interagency Agreement or Memorandum of Understanding for current year) page 1 of 1

The awarding of these grant funds are for the use by the Mineral County Sheriff’s Office sworn personnel only, not to be used or outfitted for any other agency. Therefore, no Memorandum of Understanding will be necessary or attached to this application.

Mineral County Sheriff’s Office works closely with the neighboring local law enforcement agencies Walker River Paiute Tribal Police, Nevada Highway Patrol, Nye County and local community leaders and federal agencies such as BLM and Forestry. Mineral County Sheriff’s Office will continue to work with and respond to verified emergency or support requests of these agencies.

The Agency will work with the public leaders, local prosecutors and court staff on a continuous basis as to the policies and procedures used with this project.

1. EVIDENCE-BASED PROGRAM 1 of 1

The Agency reviewed the [www.crimesolutions.gov](http://www.crimesolutions.gov) website as directed in the application, but did not find an evidenced-based program for this project.

1. DISCLOSURE OF CURRENT FEDERAL FUNDS AND TECHNOLOGY STATEMENT (if applicable, ½ page)

**Disclosure of current Federal Funds:**

No other funds are allocated for this project, and no other applications to fund this project are pending at this time.

**Technology Statement:**

 ***Body-worn camera projects require a statement (letter) to be attached to this application, from the Agency’s IT department /manager stating the Agency technology status is capable of integration with the BWC system.***

***If the Agency is not currently capable of integration, please state this. A statement after award will be required by the IT manager prior to approval of procurement of BWC system.***